Board of Trustees Agenda

July 13, 2020
6:00 PM

1. Flag Salute

2. Safety Message

3. Village Clerk
   a. Request approval for the Board Meeting Minutes of June 22, 2020

4. Village Treasurer
   a. Village Bills (see attached)
   b. Top 5 Bills (see attached)

5. Mayor Pontieri
   a. Request approval to hire Donna Owczarek as Account Clerk for $41,793.00 effective July 14, 2020

6. B.I.D. Report
   a. Dennis Smith

7. Chamber of Commerce Report
   a. David Kennedy

8. Trustees
   a. Deputy Mayor Krieger
      1. Public Safety Report
      2. Theatre Report
   b. Trustee Keyes
      1. P.E.P. Report
      2. Parks & Recreation Report
      3. Request approval to hold a Saturday outdoor Yoga class at Shorefront Park from 10am-11am. Two (2) three week sessions will be held on July 25, August 1, 8,15, 22, 29. Each three week session will be offered to a maximum of 15 people at a cost of $30 per person.
4. Request approval to hire Kathleen Divone as a Yoga Instructor at the rate of $20/hr effective July 14

5. Request approval to hire Bruce Muro, Nick Costantino and Mike Anderson as Seasonal Laborers to maintain the pool at the rate of $15/hr effective July 14.

6. Request approval for Island Slow-Pitch to use Shorefront Park ball field Monday-Friday from 5pm-11pm, Saturday & Sunday from 8am-11pm on July 12 - December 20, 2020. Also Roberto Clemente (turf) Monday-Friday from 5pm-8:30pm on July 12 - August 7, 2020, Saturday & Sunday from 8am-4:30pm on July 11 - August 2, 2020

7. Request approval for P.Y.A.A. Knighthawks to use the Pump House Field at Rider Avenue on Tuesday, Thursday & Saturday from 6pm - 8pm from July 14 - August 29

8. Request approval to designate the Belzak Park Tennis Courts, Four Sisters tennis courts & parking lot for Village Residents Only

c. Trustee Felice
   1. DPW Report

d. Trustee Ferb
   1. Major Projects Update
   2. Request approval to hold a vigil for fallen soldier Vanessa Guillen in front of the Capital One Bank at 116 East Main Street on Thursday, 16th at 7pm. No more than 50 people will be in attendance and all Covid precautions will be followed

e. Trustee Devlin
   1. Patchogue Arts Council Report
   2. Planning & Zoning Report
   3. Request approval to appoint the following as alternates to the Planning Board: Karen Zorzenon, Linda Beckerman, Nicole LaMontagne & Brian Gutman

f. Trustee Brinkman
   1. CDA Report
   2. Building & Housing Report

9. Public to be heard
Agenda Summary

Request approval for the Board Meeting Minutes of June 22, 2020

Background

Additional Information

ATTACHMENTS:

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The Board Meeting of the Board of Trustees met through video conference on Monday, June 22, 2020.

The meeting was called to order at 6:00 p.m. by Mayor Pontieri with Deputy Mayor Krieger and Trustees Brinkman, Devlin, Felice, Ferb, Keyes, Village Attorney Egan, Village Treasurer Krawczyk, and Deputy Village Clerk Braile present.

The flag salute was made.

Mayor Pontieri welcomed everyone to the Board meeting.

Mayor Pontieri introduced everyone to Deputy Village Clerk Braile and welcomed her to the dais. He noted that for the foreseeable future, she would be taking the place of Village Clerk Seal and handling the village clerk’s duties.

Deputy Village Clerk Braile thanked the Mayor for his welcome and stated that it would be an honor to work with the Board members and the community.

Deputy Village Clerk Braile asked the Board to approve Board Meeting minutes from June 8, 2020.

Upon a motion by Trustee Brinkman, seconded by Trustee Felice, and unanimously carried, the Board approved the Board Meeting minutes from June 8, 2020.

Village Treasurer Krawczyk stated the total bills for the period ending June 22, 2020 were $1,892,607.52. The five largest bills were as follows: $949,479.12 for Adjo; $255,000.00 for Patchogue Fire Department; $132,086.44 for The Liro Group; $47,218.60 for Russell Reid; and $41,793.03 for the Town of Brookhaven.

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Upon a motion by Trustee Ferb, seconded by Trustee Felice, and unanimously carried, the Board approved payment of the bills as presented.

Mayor Pontieri noted that expenses for the Town of Brookhaven had increased greatly, by approximately $10,000 more a month, due to everyone cleaning up their houses and properties.

Deputy Village Clerk Braile read the following notice of a public hearing:

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Monday, June 22, 2020, at 6:00 p.m., by video conference, by the Village Board of Trustees of the Incorporated Village of Patchogue, TO AMEND SECTIONS 435-42 AND 435-43(H)(2) OF THE VILLAGE CODE TO PROHIBIT CERTAIN NEON AND NEON-LIKE SIGNAGE, a copy of which proposed local law is on file at the Office of the Village Clerk and may be accessed at the following link: https://patchogue.novusagenda.com/agendapublic/.

Members of the public may view the public hearing live on the Village’s YouTube Channel at: https://www.youtube.com/channel/UCi4ied60vcljay2uBK-1a7w?view_as=subscriber

Members of the public may participate in the live meeting to ask questions by registering as an “Attendee” for the Zoom Webinar. Please visit www.patchoguevillage.org for specific directions. Minutes of the meeting will be posted on the Village website after the meeting.
Village Attorney Egan congratulated Deputy Village Clerk Braile on her new duties and noted that she had done an excellent reading of her first notice of public hearing. He noted that the proposed changes had been requested by the Building Department to add in clarification on the definitions of neon and neon-like signs. Village Attorney Egan indicated that neon signage had been popular for quite some time but had always been banned in the Village. As technology had advanced and lightbulbs changed to LED, the use of neon had fallen away; however, the neon-like appearance of the signs remained. The Building Department, Planning Board, and ARB had expressed concern about the possible expansion of neon-like signs due to new technology simulating what should be prohibited. Village Attorney Egan then reviewed some of the proposed changes and noted that open and closed signs would still be permitted as well as advertising for alcoholic beverages as long as that signage was not visible from outside the premises.

Trustee Devlin stated that she believed that the other boards’ concerns had been covered well with the proposed language, especially the spirit of what the ARB wanted to accomplish in preventing a “honky tonk” look throughout the Village. They were not against specific signage but found that these types of signs around the edge of windows with flashing lights could quickly get out of control. The proposed changes would incorporate the prevention of anything new that presented the appearance of neon and would preserve a certain image of businesses in the Village. Trustee Devlin then encouraged all of the Board to approve the proposed local law.

Deputy Mayor Krieger inquired if this would be just for downtown businesses or incorporate the whole Village. Village Attorney Egan stated that it would apply to the entire Village. Deputy Mayor Krieger inquired if there were any existing signs which would be impacted. Village Attorney Egan stated that all signage would need to meet the proposed parameters. There would be no signs “grandfathered” in that did not meet the requirements.

Trustee Ferb inquired if the sign on the New Village property just north of Main Street was considered neon-like. Trustee Devlin stated that it was not. That sign was more of a screen. She noted that the ARB was more concerned about borders that went around windows and flashing signs in windows.

Mayor Pontieri inquired if there were any other comments on the proposed local law. Trustee Brinkman stated that there were some technical difficulties with the YouTube feed, but she noted that she had posted that anyone interested in speaking on this proposal could join the Zoom meeting as an attendee. Currently, she did not see any comments and no attendees had raised his or her hand to speak.

Upon a motion by Trustee Ferb, seconded by Trustee Felice, and unanimously carried, the Board adopted the proposed local law as presented as follows:

**AMENDING SECTIONS 435-42 AND 435-43(H)(2) OF THE VILLAGE CODE TO PROHIBIT CERTAIN NEON AND NEON-LIKE SIGNAGE**

Be it enacted by the Village Board of the Incorporated Village of Patchogue:

The Code of the Incorporated Village of Patchogue, County of Suffolk, New York, is amended by:

AMENDING Section 435-42 and 435-43(H)(2) of Chapter 435 of the Village Code which shall read as follows:

[New Language] [Language to be Deleted]

§ 435-42 Definitions.

As used in this article, the following words and phrases shall have the following meanings:

ACCESSORY SIGN
Any sign related to a business or profession conducted upon or from the premises where such sign is located.

ANIMATED SIGN
Any sign which is designed and constructed to give its message through a sequence of progressive changes of parts (including sequins or similar devices) or lights or degree of reflection of lighting, excluding time and temperature signs.

APPLICANT
Any person or entity who is making application for a permit under this article.

AWNING
A roof-like retractable or permanent covering of cloth or other material with or without a frame and attached to or supported by a building.

BANNER
A piece of fabric or cloth that may be hung for the purpose of advertising or announcement.

BILLBOARD
A sign bearing a message unrelated to the business or the commercial entity on which it is located or bearing a noncommercial message to serve as a message for an owner who does not conduct business at the location of said sign.

DETACHED DIRECTORY SIGN
A sign indicating a directory of businesses within a complex, mall or office building.

EXTERIOR LIGHTING
Any use of lighting on the exterior of a storefront or business or commercial building or property.

EXTERIOR SIGN
Any sign located upon or in front of or visible from the exterior of a storefront, business or commercial building or property.

EXTERIOR WINDOW
Any window easily viewed from the exterior of a storefront or business or commercial building or property.

FREESTANDING SIGN
A sign supported by uprights or braces itself in or upon the ground and not attached to any part of a building.

FACADE
The decoration, architectural design, or the outward appearance, of a storefront or business or commercial building or property.

INTERIOR SIGN
Any sign located on the inside of a window or within four feet of the inside of an exterior window or other opening in a building or other enclosed structure which is visible from the exterior through such a window or other opening to attract the attention of the public. This term does not include merchandise located within a window.

MARQUEE SIGN
A sign exceeding six square feet with changeable copy.

NEON BORDER TUBING
A cylindrical body of metal, glass, or other material, containing neon or similar gases used for illuminating the borders of windows, doors, or facades.

NEON-LIKE SIGN
Any sign or display of lighting or decoration that uses glass, plastic or other tubing or lighted raceways containing LED or LCD components that imitate the look of neon or florescent signs.

NEON SIGN
Any sign or display of lighting or decoration that uses neon or similar gases for illumination.

PERSON
Any person or entity of any kind.

POLE SIGN
Any freestanding sign supported by a single pole without guy wires, braces or other supporting framework.

POLITICAL SIGN
Any sign that indicates the name, cause or affiliation of any person seeking public office or that indicates an issue for which a public election has been scheduled.

PROJECTING SIGN
A sign designed to project beyond any face of a building and/or perpendicular to the face of the building.

ROOF SIGN
A sign that is erected, constructed or maintained on, above, or as a part of any building.

SIGN
Any display, whether constructed or otherwise, which is attached to any structure or part thereof, or is painted or represented thereon, that displays any letter, word, model, banner, flag, pennant, insignia, device or representation used as or which is in the nature of an announcement, direction or advertisement, or which can be reasonably determined to be a sign as the term is used in common parlance and understanding. Excluded from this definition is any flag, pennant or insignia of any nation, state, or other governmental unit.

TRADITIONAL SIGN
Any flat sign that is made of wood, fiberglass, metal or other traditional architectural material that does not have illumination as a part of its construction, and which represents a business, store or commercial entity.

WINDOW DISPLAY
The decoration intended to attract to, or entertain customers at, any exterior window.

§ 435-43 Permit application, compliance and fees.

H. Construction standards. Signs, lighting devices and awnings shall be securely mounted and in accordance with applicable building codes. Signs shall not protrude above roof lines unless authorized by special permit of the Planning Board. New electrical installations and like-kind repair or replacement of existing electrical installations which affect signs, lighting devices or facades shall require certification by an electrical underwriter, and such certificate shall be filed with the Building and Housing Department. The following standards shall also apply to the construction or placement of signs, lighting devices, and awnings.

(2) Neon signage/window border lighting.

(a) Neon border tubing and border lighting of any kind are prohibited for use on windows, doors, facades, or within four feet of the border of any exterior window. Border lighting shall include light-emitting diode (LED) lighting.

(b) With the exception of signs advertising alcoholic beverages and “open/closed” signs, neon and neon-like signs are prohibited.

(bc) Neon and neon-like signs advertising alcoholic beverages are not permitted in windows, facades, or within four feet of an exterior window.
"Open/closed" neon signs must be of appropriate size to the windows and must be shut off when the business is closed.

This Local Law shall take effect immediately.

Mayor Pontieri requested approval to implement Governor Cuomo's Executive Order 202.36 to extend the interest-free period for the payment of property taxes to July 21, 2020. He noted that, currently, taxes were due by June 30, 2020 with the interest accrual period normally scheduled to start on July 1st. However, the penalty free tax period had been extended by the governor for 21 days until July 21st due to coronavirus related issues.

Upon a motion by Trustee Felice, seconded by Trustee Brinkman, and unanimously carried, the Board granted the Mayor approval to implement Governor Cuomo's Executive Order 202.36 to extend the interest-free period for the payment of property taxes to July 21, 2020.

Dennis Smith reviewed the BID and special projects report. Mr. Smith congratulated and welcomed Deputy Village Clerk Braile to her first official Board meeting. He noted that the BID’s annual meeting had been held via Zoom on June 9th. It had been very successful; however, it did not garner additional participation from the constituency as had been hoped. He indicated that the BID’s monthly meeting had also been held via Zoom immediately following the annual meeting. At that time, the BID Board had appropriated $10,000 from the unreserved surplus line in order to facilitate the opening of Village businesses as permitted. These funds could be utilized for ad materials and safety initiatives. The BID would wait to approve requests for this funding from either the Chamber or Village. Mr. Smith continued by noting that all of the planters in the Waverly circle had been completed this past week which finalized the start of summer planting. Once DPW completed maintenance work along Terry Street, the BID would assume maintenance of the planted areas for the remainder of the season. He noted that they were trying to order some new plants prior to July 4th, and he was planning to discuss the possibility of restringing new flags with DPW. Mr. Smith indicated that the Sunday market had resumed on June 14th with all COVID guidelines as recommended by NYS being met. There had been five vendors the first Sunday with a steady stream of customers, and there had been nine vendors yesterday with traffic remaining strong. The biggest vendor would be returning shortly, and food vendors would also be back once the next phase of opening was reached. Mr. Smith then reviewed the Village’s special projects and noted that he was waiting for the Fire Department to sign off on approval of the proofs of the plaques. Once that was done, it would take four to six weeks to produce them. The decorative fencing had been installed, and he hoped that the park would be dedicated and opened by late August. As for Shorefront Park, negotiations were occurring to determine where the Village’s jurisdictional line would be should the bulkhead be replaced with a living shoreline. Hopefully, a decision would be reached by early fall. If not, the existing bulkhead would be repaired and a promenade along the edge would be created with enhanced walking paths and seating as well.

David Kennedy reviewed the Chamber of Commerce report. He thanked the Board for the opportunity to give his report. Mr. Kennedy noted that the Chamber was highly anticipating the start of the Phase 3 opening on Wednesday. At that point, restaurants would be able to offer indoor seating up to 50%. He hoped that all had the opportunity to walk around town the past week and agreed that it was heartening to see some activity and action in Patchogue. Mr. Kennedy commended the Village for being ahead of the curve in being ready to have outdoor dining immediately after it was permitted and for creatively allowing the use of sidewalks and public space for it. The Chamber greatly appreciated their assistance. Mr. Kennedy indicated that the idea of closing Main Street on a weekly basis to allow to more space for dining was being discussed. Consensus had been reached that this should occur on Sunday, and he requested that the Board consider granting approval for this activity. Dining by reservation would occur from noon to 7:00 p.m., and all north/south arteries would be open pending Board approval. Mr. Kennedy noted that he was not sure of the time frame which would be needed but expected that it should last through Labor Day for the entire summer season or at least until 100% seating capacity was permitted inside of restaurants. He indicated that permission was being requested to close East Main Street from Ocean Avenue to Maple Street and West Main Street from Ocean Avenue to West Avenue. Closure would need to occur between 11:00 a.m. to 8:00 p.m. in order to allow for time to set up and break down. All seatings would be by reservation only. Mr. Kennedy expressed hope for the Board’s support and credited Senior Building Inspector Sarich for moving
forcefully on this proposal over the last few weeks. He had been a tremendous help and had engaged with all of the restaurant owners.

Deputy Mayor Krieger asked for confirmation that Ocean Avenue would remain open. Mr. Kennedy stated that this was correct.

Trustee Ferb indicated that he fully supported this action. However, he felt that signage would be necessary to inform the public that masks must be work when walking in and when away from their tables. It must be reinforced that we were living in a virus environment. He stressed, however, that anything that could be done to stimulate the economy in the Village was a good idea.

Village Attorney Egan stated the public should be cautioned that this was not an Alive After Five substitute. Seating would be by reservation only. There would be no congregating or gathering, and seated waitress service would only be available. Trustee Ferb stated, that judging by the email Trustee Devlin had put out concerning Saturday night, this caution needed to be taken seriously as the pent up demand for eating out was high. Trustee Devlin concurred and stressed that people could not be permitted to get take out drinks and then hang out in the street. Trustee Ferb suggested that take out be cancelled during this time frame. Mr. Kennedy indicated that he had not discussed this possibility with the restaurant owners, but he did not believe this would be an issue. However, he would need to discuss it with them. Mayor Pontieri expressed concern that places which did a tremendous take out business, such as Bobbique’s, would lose a lot more than they could gain with this proposal. Trustee Ferb suggested that each restaurant designate their own take out location. Trustee Devlin indicated that take out drinking needed to be controlled. People must know that they could not hang out in front of businesses since this type of behavior was defeating the purpose. Mayor Pontieri noted that for Alive After Five, each restaurant had a different color cup which they used. He inquired if this could be done with takeout so that identification of where drinks came from could be more easily done. Mr. Kennedy stated that this made sense and stated that he would request that this be done. Mayor Pontieri noted that this might save restaurants some grief and give a sense of more control. Village Attorney Egan stated that the Board wanted to support the businesses and get them back open as fast as possible. However, caution needed to be taken as the community was not yet in Phase 4 which would permit larger gatherings. He stressed that the Board must maintain discretion to ensure that this did not become a street festival as the governor had warned that violations would be written. Mayor Pontieri indicated that the governor was getting ready to drop the hammer on some places, and unfortunately, the Village had been in the spotlight. He did not want this to occur here. He inquired if the Restaurant Committee would need to abide. Mayor Pontieri stated that he had received an email noting that the governor had signed an executive order requiring restaurants to control the area within 100 ft of their establishments. Mr. Kennedy indicated that he had not received this email but suggested that those places offering take out during this event might need to require security guards. He understood that there might have been some general issues on Saturday night but had not heard of a specific problem. Mr. Kennedy continued by agreeing that someone had to be responsible to insure that people were not lingering or opening takeout drinks and standing around. Enforcement was the issue, and it was not always clear who had the authority to do so. Requiring security guards on busy nights might not be a bad idea. Mayor Pontieri expressed frustration that the governor’s rules and executive orders were issued without any sense of who could enforce them. He noted that the people’s belief was that this was the Village’s problem. Deputy Mayor Krieger indicated that he believed that the first level of enforcement was with the restaurant, and either the owner or manager needed to show some responsibility. Mayor Pontieri concurred but reiterated that the Village would still be blamed if things went awry. Trustee Ferb agreed that if things went badly on Sunday, the event would not continue. He emphasized the importance of the restaurants taking full responsibility for crowd control as things could become a bit frightening very quickly. Mayor Pontieri observed that people had a lot of pent up energy and wanted to be out of their homes and with friends. Based on what is being seen around the country, caution needed to be taken. Mr. Kennedy stated that he would reinforce this message with restaurant owners. One of the reasons that Sunday was chosen for this event was that it was felt that it was less likely people would want to be out and cause issues on that day. He stressed that enforcement would occur and owners and staff would have proper training. This might make some customers unhappy, but rules would be enforced since the event would stop if problems occurred. Mr. Kennedy agreed that the event would not be able to continue weekly if it were not handled well in the first couple of weeks. Mayor Pontieri inquired if consideration had been given as to a location for takeout orders being
picked up by Door Dash, Uber Eats, or similar delivery services. Mr. Kennedy stated that areas were available near Maple Street and West Avenue when the streets were closed that might be designated as takeout pick-up areas. He would leave it up to the Village to determine the feasibility of such a plan. Mayor Pontieri stated that this would need to be discussed between the Chamber and Senior Building Inspector Sarich.

Mr. Kennedy then noted that discussions had been taking place as to how to keep the Alive After Five brand alive and active when it could not be held as normal. He felt that this was an important brand for the community. The first virtual Alive After Five would be held on July 2^{nd}. Mr. Kennedy indicated that the Theatre would be allowing the stage to be used for four bands with their performances being livestreamed on the web. Blue Point Brewery was assisting with sponsorship of the event and Better Man Distillery would be hosting a virtual bar crawl specific for this event with deliveries made to those who signed up. A virtual marketplace would be open as well with flash sales and extra special deals occurring throughout the night. Mr. Kennedy indicated that he was looking forward to continuing this concept throughout the summer since it was unlikely that large gatherings would be permitted on Main Street. Since outdoor dining was permitted, he inquired if it would be possible for the Board to consider approving a unique concept for Alive After Five. He noted that it might be possible to create an outdoor dining area on the night of a virtual Alive After Five consisting of 40 to 50 tables located in the parking lot behind the Theatre with a large screen erected to show the action occurring on the stage. Those who purchased one of the tables could watch the show while having food and drinks delivered to them. The cost of purchasing a table for the event would be approximately $200. This could be an opportunity to raise funds for different things within the community. Obviously, approval would need to be obtained from all involved parties including the SLA and Suffolk County Police Department. If these were received, he was hopeful that the concept could be in place for the next virtual Alive After Five scheduled for July 16^{th}. Mr. Kennedy inquired if the Village would be willing to entertain this concept. Mayor Pontieri stated that the proposed area would need to be mapped out with detailed security plans included. He also inquired as to how this could be done if the SLA’s position was that alcohol could only be served by a restaurant outside their door and not up the street and or down the block. Mr. Kennedy indicated that participants would need to sit down to receive food and drink, and there would only be one sitting for a two hour period of time which would need to be reserved ahead of time. This would be a controlled situation with families encouraged to attend rather than the usual Alive After Five participants. Trustee Ferb encouraged him to check with the SLA first to be sure that this would be a permissible activity. He noted that NYCOM and SLA attorneys had been emphatic on a recent call that restaurants could only deliver alcohol on adjacent properties and not off of their premises. Mr. Kennedy stated that restaurants were delivering alcohol off premises when they made deliveries to individual’s homes, so he was not sure why the proposed use would not be permissible. However, if the SLA said this could not be done, the Chamber would not do it. With things evolving so quickly, though, people staying home to watch virtual performances was becoming less and less attractive since people could go out now. Mr. Kennedy indicated that the Chamber was trying to evolve and keep current with what was happening. He noted that this might be the way Alive After Five was done from now on as it might not be able to be done as it was in the past. No one knew how things would go. However, he was glad that there was a group of creative people trying to come up with different concepts to maintain this brand for the community. Mr. Kennedy then asked the Village to approve the request to allow the space in the parking lot behind the Theatre to be used as he had described with the understanding that all official approvals would need to be obtained in order to allow the event to take place.

Upon a motion by Trustee Ferb, seconded by Deputy Mayor Krieger, and unanimously carried, the Board approved closing Main Street east from Ocean Avenue to Maple Street and west from Ocean Avenue to West Avenue from 11:00 a.m. to 8:00 p.m. on Sundays throughout the summer to allow restaurants the ability to serve customers on adjacent property from noon to 7:00 p.m. Trustee Keyes inquired if food would be served in parking lots. Mr. Kennedy stated that this would not be done.

Upon a motion by Trustee Ferb, seconded by Trustee Devlin, and unanimously carried, the Board granted approval for the Chamber to create a viewing area behind the Theatre with tables and food and drink to be served during virtual Alive After Fives pending approval by Public Safety, the Suffolk County Police Department, the SLA, and any other agency involved in this process.
Trustee Ferb repeated the importance of everything going well on Sunday. Mr. Kennedy stated that he would stress this with the restaurant owners and thanked the Board for their support. Mayor Pontieri asked Mr. Kennedy to inform the Chamber’s membership that the Oak Street project was fully underway, and the Village would work closely with the Chamber and businesses to be sure access to parking lots was available.

Deputy Mayor Krieger welcomed Deputy Village Clerk Braile to her first official meeting.

Deputy Mayor Krieger then requested approval to hold an amnesty program for parking tickets remaining open in the Village Justice Court. He noted that this was a popular program that helped clean up a lot of open tickets. It was a significant savings for anyone with an open ticket, and he encouraged all who might have tickets to participate in the program.

Upon a motion by Deputy Mayor Krieger, seconded by Trustee Brinkman, and unanimously carried, the Board granted approval to hold an amnesty program for parking tickets remaining open in the Village Justice Court. This program will run from July 1st to August 15th and will offer a 50% discount on all parking tickets that have accrued penalties and have remained unanswered at the recommendation of Village Justice, Patricia Romeo.

Trustee Keyes welcomed Deputy Village Clerk Braile to her first official Board meeting.

Trustee Keyes then asked for approval of the standard work day for William Hilton, Director of Special Events, for retirement purposes.

Upon a motion by Trustee Keyes, seconded by Trustee Felice, and unanimously carried, the Board granted approval of the standard work day for William Hilton, Director of Special Events, for retirement purposes.

Trustee Keyes stated that there had been some issues with regard to use of the tennis courts for pickleball play. He inquired if a stipulation could be passed that required at least one resident be present on each court. Village Attorney Egan stated that Parks Director Giustizia controlled use of the parks, but the Board could pass such a stipulation if they choose to do so.

Upon a motion by Trustee Keyes, seconded by Trustee Brinkman, and unanimously carried, the Board stipulated that use of the Rider Avenue tennis courts required at least one Village resident be present on each court.

Village Attorney Egan stated that the term “Village resident” was defined in the Code.

Trustee Keyes stated that this situation would need to be monitored as there were some unruly adults utilizing the courts who did not know how to behave. He expected that this could become an issue once the weather cooled off and suggested that someone would need to be at the courts checking stickers eventually. Deputy Mayor Krieger inquired if non-residents could be brought as guests of the resident. Trustee Keyes stated that only one resident had to be present per court, but non-residents could be guests of that resident. Deputy Mayor Krieger inquired if use of the courts should be limited to a particular period of time to prevent extended use by the same individuals. Trustee Keyes stated that he would discuss this with Parks Director Giustizia. He noted that people should not be able to remain on a court for the entire day, and eventually use time might need to be limited to about an hour and a half. Trustee Keyes also indicated that social distancing violations had been observed with some individuals regularly using the courts.

Trustee Felice welcomed Deputy Village Clerk Braile.

Trustee Felice then thanked Frank Ambrosio for reporting a storm drain in disrepair located at 470 South Ocean Avenue. The drain had been repaired, and he had asked Foreman Loizides to drive around the Village and make note of any other issues. As a result, approximately half a dozen storm drains had been repaired throughout the community. Trustee Felice expressed his appreciation for Mr. Ambrosio for being astute and noticing the problem.

Trustee Felice requested approval to enter into the Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program for the 2020/2021 school year.
Upon a motion by Trustee Felice, seconded by Trustee Brinkman, and unanimously carried, the Board granted approval to enter into the Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program for the 2020/2021 school year.

Trustee Felice requested approval of a change order.

Upon a motion by Trustee Felice, seconded by Trustee Devlin, and unanimously carried, the Board granted approval for a change order to increase H2M Main Street sewer construction services by $9,700.

Trustee Felice asked the Board for approval to hire a Summer Laborer.

Upon a motion by Trustee Felice, seconded by Trustee Keyes, and unanimously carried, the Board granted approval to hire Jake Scala as a Summer Laborer at $15 per hour.

Trustee Ferb wished all the fathers a belated Happy Father’s Day.

Trustee Ferb then welcomed Deputy Village Clerk Braile.

Trustee Devlin wished everyone a good evening and welcomed Deputy Village Clerk Braile.

Trustee Devlin noted that next month’s Planning Board meeting would not be held virtually but would be held live at the Patchogue Theatre on July 7th.

Trustee Brinkman also welcomed Deputy Village Clerk Braile.

Trustee Brinkman stated that she had recently participated in an exciting Zoom conference with the owners of the firm who had assisted with creating the Village’s walkway paver circles. They were going to use the Village as a national model so that other municipalities and groups could use the paver circles as a guide for their own creations. Trustee Brinkman thanked Marion Russo and Beth Giacummo-Lachacz from the Patchogue Arts Council for sharing a lot of brainstorming ideas. It had been a fantastic conversation and was another way for Patchogue to lead the way.

Trustee Brinkman requested approval to accept the full service retirement of Peter Sarich as Senior Building Inspector, effective July 10, 2020 and to reappoint Peter Sarich as Senior Building Inspector effective July 11, 2020 at a per diem rate of $450.00.

Upon a motion by Trustee Brinkman, seconded by Trustee Ferb, and unanimously carried, the Board granted approval to accept the full service retirement of Peter Sarich as Senior Building Inspector, effective July 10, 2020 and to reappoint Peter Sarich as Senior Building Inspector effective July 11, 2020 at a per diem rate of $450.00.

Trustee Brinkman requested approval to increase the grass cutting and yard maintenance fees. Mayor Pontieri stated that these were costs that that property owners/banks would need to pay should an outside contractor be needed by the Village to address property issues.

Upon a motion by Trustee Brinkman, seconded by Trustee Ferb, and unanimously carried, the Board granted approval to increase the grass cutting and yard maintenance fees to the following: Lawn Cutting and blowing of cut grass formerly $75 to $85, Yard clean-up (up to 3 hours) formerly $300 to $350, Administrative fee for lawn mowing formerly $50 to $75, Administrative fee for yard cleanup formerly $100 to $125.

Trustee Brinkman noted that there were two attendees at the meeting and asked if anyone watching wished to speak that they raise their hand or send a notification to her.

Trustee Brinkman stated that she did not see any participants in the meeting wishing to speak or ask questions.

Trustee Brinkman then thanked all of the guests for attending the meeting and apologized that the YouTube feed did not work. She noted that she had posted a recording of the meeting on YouTube so that anyone wishing to do so could watch it afterwards.
Mayor Pontieri asked Trustee Brinkman to request a waiver of the fees for the Brookhaven Hospital Dialysis Center to increase their capacity by 25% to 35% by primarily adding pods to be used for dialysis.

Upon a motion by Trustee Brinkman, seconded by Trustee Felice, and unanimously carried, the Board granted approval to waive all building fees for the Dialysis Center expansion.

Mayor Pontieri then thanked all who had joined the meeting online.

Upon a motion made by Trustee Ferb, seconded by Trustee Felice, and unanimously carried, the meeting was adjourned at 6:57 p.m.

Signed___________________________________

Valerie Braile, Deputy Village Clerk
Agenda Summary

Village Bills (see attached)

Background

Additional Information
Agenda Summary

Top 5 Bills (see attached)

Background

Additional Information

ATTACHMENTS:

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<tr>
<td>Top 5 bills 7.13.20</td>
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July 13, 2020

To: Valerie Braile, Deputy Village Clerk
From: Anne Marie Monte, Deputy Treasurer
Subject: Agenda Items for the Village Board Meeting on 7/13/2020

Please place the following items on the Treasurer’s portion of the agenda for the Village Board meeting scheduled for Monday, July 13, 2020.

A. Village Bills Paid (see attached)

B. Top Five Village Bills (see attached)

C. Budget Adjustments:

   Approval to appropriate from the general fund 001-1325-0100 $4,792.06 to 001-9950-0900 for the Village’s portion of the Dept of Justice camera grant. (003-3622-0440)

   Approval to appropriate from the BID fund surplus $3,200.00 from C599 to 006-3190-0100

D. Transfers: (see attached)

E. Other:

   Approval for loan from General fund to Capital Project fund in the amount of $343.94

Cash Balances for 5/31/20:

   General Fund $5,175,832.27
   Trust & Agency $77,591.09
   Sewer Fund $2,740,551.49
   BID Fund $68,022.44
   TOTAL $8,061,997.29
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#### Bills Paid

**3/20**

- **PURPOSE**
  - 172.00 GARBAGE TRUCK
  - 3039.05 HEALTH INSURANCE
  - 396.25 PAY #1 OF 4
  - 211.96 NYMIR PAYMENT
  - 582.10 ELECTRIC
  - 401.36
Agenda Summary

Request approval to hire Donna Owczarek as Account Clerk for $41,793.00 effective July 14, 2020

Background

Additional Information
Agenda Summary

Dennis Smith

Background

Additional Information
Agenda Summary

David Kennedy

Background

Additional Information
Agenda Summary

Public Safety Report

Background

Additional Information
Agenda Summary

Theatre Report

Background

Additional Information
Agenda Summary

P.E.P. Report

Background

Additional Information
Agenda Summary

Parks & Recreation Report

Background

Additional Information
Agenda Summary

Request approval to hold a Saturday outdoor Yoga class at Shorefront Park from 10am-11am. Two (2) three week sessions will be held on July 25, August 1, 8, 15, 22, 29. Each three week session will be offered to a maximum of 15 people at a cost of $30 per person.

Background

Additional Information
Agenda Summary

Request approval to hire Kathleen Divone as a Yoga Instructor at the rate of $20/hr effective July 14

Background

Additional Information
Agenda Summary

Request approval to hire Bruce Muro, Nick Costantino and Mike Anderson as Seasonal Laborers to maintain the pool at the rate of $15/hr effective July 14.

Background

Additional Information
Agenda Summary

Request approval for Island Slow-Pitch to use Shorefront Park ball field Monday-Friday from 5pm-11pm, Saturday & Sunday from 8am-11pm on July 12 - December 20, 2020. Also Roberto Clemente (turf) Monday-Friday from 5pm-8:30pm on July 12 - August 7, 2020, Saturday & Sunday from 8am-4:30pm on July 11 - August 2, 2020

Background

Additional Information
Agenda Summary

Request approval for P.Y.A.A. Knighthawks to use the Pump House Field at Rider Avenue on Tuesday, Thursday & Saturday from 6pm - 8pm from July 14 - August 29

Background

Additional Information
Agenda Summary

Request approval to designate the Belzak Park Tennis Courts, Four Sisters tennis courts & parking lot for Village Residents Only

Background

Additional Information
Agenda Summary

DPW Report

Background

Additional Information
Agenda Summary

Major Projects Update

Background

Additional Information
Agenda Summary

Request approval to hold a vigil for fallen soldier Vanessa Guillen in front of the Capital One Bank at 116 East Main Street on Thursday, 16th at 7pm. No more than 50 people will be in attendance and all Covid precautions will be followed

Background

Additional Information
Agenda Summary

Patchogue Arts Council Report

Background

Additional Information
Agenda Summary

Planning & Zoning Report

Background

Additional Information
Agenda Summary

Request approval to appoint the following as alternates to the Planning Board: Karen Zorzenon, Linda Beckerman, Nicole LaMontagne & Brian Gutman

Background

Additional Information
Agenda Summary

CDA Report

Background

Additional Information
Agenda Summary

Building & Housing Report

Background

Additional Information